

# Microsoft Office 365 for health organizations



With Microsoft Office 365, healthcare organizations can support their needs for patient-centered team communication and collaboration, robust security, and mission-critical user productivity. In addition, Microsoft, as a Business Associate to covered entities has implemented HIPAA and HITECH required physical, technical and administrative safeguards.

## 5 THINGS TO LOOK FOR IN A PRODUCTIVITY SOLUTION

1. Security compliance capabilities and HIPAA/HITECH readiness
2. Control over your own data
3. Enterprise-ready
4. Supports patient-centered care strategy
5. Cloud on your terms

## SECURITY, COMPLIANCE AND HIPAA/HITECH READINESS

- Help maintain robust security with capabilities such as Data Loss Protection, Legal Hold, Email Retention, Mail Policy Tips, and Active Directory Rights Management Services to help Covered Entities and Business Associates make sure only authorized individuals can access emails or files containing protected health information.
- Support for a Microsoft Business Associate Agreement co-developed with, and broadly accepted by, the healthcare industry, is designed to complement HIPAA physical, technical and administrative safeguards and breach notification required by HITECH.

## CONTROL OVER YOUR OWN DATA

- Maintain control of your own data. Microsoft does not scan your data to serve ads or use your data as a product to sell to others.
- Microsoft allows you to completely delete your data from the cloud without prior notice to Microsoft.

## ENTERPRISE-READY

Work together in real-time with access to critical business information when and where they need it—but with controls on who can access, read, and share documents both in and outside your organization.

- Help maintain high efficiency and reduce training costs by extending existing knowledge of the productivity tools users already know and trust
- 24/7, IT-level support services
- Patches, security updates, and back-end upgrades deploy automatically to help simplify maintenance
- Disaster recovery and data geo-redundancy capabilities
- Anti-spam technology and engines
- Simplified email management, with administrative compliance safeguards and e-discovery with automatic content, searchable archiving, and customizable e-mail retention policies
- Benefit from a 99.9% financially-backed uptime guarantee. (please link to the actual SLA)
- ISO 27001 certified

### Microsoft Office 365

#### Lync Online

Connect colleagues, organizations and patients in new ways via presence, instant messaging, audio/video conferencing, and media-rich online meetings with virtual white boards.

#### Exchange Online

Access email, contacts, and calendar information from multiple devices.

#### SharePoint Online

Create websites to share documents and insights with colleagues, organizations and patients.

#### Office Web Apps

Boost productivity across your team from almost any device, using online companions to Microsoft Word, Excel, PowerPoint and OneNote.

## PATIENT-CENTERED CARE STRATEGY

Collaborate across the care continuum with partners and affiliates in the office or in clinical setting, on a mobile device, or using a web browser when working remotely to maximize productivity.\* With a focus on patient-centered care, organizations can expand reach through low-cost offerings that bring content and messaging capabilities to users who previously have had little to no access – including clinical staff, part-time, or agency workers.

*\*An appropriate device, Internet connection, supported browser, and/or carrier network connectivity are required. Data charges may apply.*

## CLOUD ON YOUR TERMS

- Help meet users' full messaging and collaboration needs to better connect people, develop business insights, and improve care processes — from physician consults to publishing quality and performance data.
- Select flexible architectures or staged deployments—on-premises, web-based, or hybrid—whether assimilating a merged organization or acquired private physician practices with outdated productivity tools without sacrificing enterprise capabilities.

call to  
action 

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